



## MEMORANDUM

Date: August 17, 2006  
To: File  
From: WMCRP, Inc.  
File: Galway Elementary School Modernization (0608)  
Re: Facilities Advisory Committee Meeting #2

### Attending:

Jim Tokar – MCPS/DOC	240-314-1008	<a href="mailto:james.r.tokar@mcpsmd.org">james.r.tokar@mcpsmd.org</a>
Shahid Muhammad – Principal	301-595-2930	<a href="mailto:shahid_muhammad@mcpsmd.org">shahid_muhammad@mcpsmd.org</a>
Jim Giokas – WMCRP, Inc.	301-459-9500	<a href="mailto:jgiokas@wmcrparchitects.com">jgiokas@wmcrparchitects.com</a>
David R. Whaples – WMCRP, Inc.	301-459-9500	<a href="mailto:dwhaples@wmcrparchitects.com">dwhaples@wmcrparchitects.com</a>
Robin Adler – MCPS/DOC	240-314-1013	<a href="mailto:robin_adler@mcpsmd.org">robin_adler@mcpsmd.org</a>
Mike Shpur – MCPS/DOC	240-314-1014	<a href="mailto:michael_shpur@mcpsmd.org">michael_shpur@mcpsmd.org</a>
Jason Reinke – V. Principal	301-595-2930	<a href="mailto:jason_r_reinke@mcpsmd.org">jason_r_reinke@mcpsmd.org</a>
Kathie Lee – Media Specialist	301-595-2930	<a href="mailto:kathryn_lee@mcpsmd.org">kathryn_lee@mcpsmd.org</a>
Sue Brice – Teacher	301-595-2930	<a href="mailto:susan_j_brice@mcpsmd.org">susan_j_brice@mcpsmd.org</a>
Dave Ruckdoschel – PTA	301-586-0178	<a href="mailto:ruck@his.com">ruck@his.com</a>
Amanda Szeto – Kindergarten	301-595-2930	<a href="mailto:amanda_szeto@mcpsmd.org">amanda_szeto@mcpsmd.org</a>
Gloria Diallo – Parent	301-572-4429	<a href="mailto:glodiallo@verizon.net">glodiallo@verizon.net</a>
Clare Archer – Gilbane	301-317-6111	<a href="mailto:carcher@gilbaneco.com">carcher@gilbaneco.com</a>
John Kerr – J.Vinton Schafer	410-355-3000	<a href="mailto:jkerr@jvschafer.com">jkerr@jvschafer.com</a>
Julie Ayres – Parent	301-890-1247	<a href="mailto:jc.ayres@comcast.net">jc.ayres@comcast.net</a>

1. Jim Tokar (MCPS) called the meeting to order and requested that everyone to introduce themselves.
2. Robin Alder (MCPS) went over the Ed Specs for this school's design.
3. David Whaples (WMCRP) explained the layout of the building and described what areas remain and what areas that will be changed.
4. David Whaples (WMCRP) went over the changes made to the plan per the comments from FAC #1.
5. David Whaples (WMCRP) described how the Media Center is now on one level. It will be located and accessed only on the Lower Level.

6. David Whaples (WMCRP) went over the plumbing fixture count per our new layout. We based the number of required plumbing fixtures on the MCPS standards.
7. The school expressed concern that there that a staff toilet is not located towards the west end of the Classroom corridor on the Upper Level
8. A Galway Parent asked if the new townhouse development at the end of Fairlane Road has been factored into the student population. Robin Adler (MCPS) described how the student population projections are calculated in their office. She said that the principal should call their county demographer if he had any further questions regarding the student projections.
9. Shahid Muhammad (Principal) said that they have 705 registered students.
10. The school talked about spreading the Special Ed Classrooms among the different grades. Since the school wants the flexibility to change these locations at different times, the Architect was directed to install the same amount cubbies as a standard classroom.
11. The school asked that the door to the Staff Development Office be change so that it comes off the main corridor.
12. Shahid Muhammad (Principal) asked that a Phone Room be added to the Lower Level. Robin Adler (MCPS) said that a third space in not in the Ed Spec, and that this space will be taken out of an existing space.
13. One of the teachers said that there is a moisture problem in the Lower Level of the last classroom addition. Architect and MCPS will look into what is causing this problem.
14. The school asked that the toilets in the Staff Lounge open into the corridor.
15. Jim Tokar (MCPS) asked that the site concept plan be started..
16. The school accepted the schematic floor plan.
17. Jim Tokar (MCPS) directed the Architect to revise the plans based on the meeting comments. The Architects will present the building elevations at the next meeting.

Please notify this office immediately of any errors or omissions.

JWG/jwg

cc:

Jim Tokar – MCPS

Shahid Muhammad – Principal, Galway ES

Robin Adler – MCPS, DPCP Planner

All Participants