



MEMORANDUM

Date: September 11, 2006 (*Revised 10/3/06)
To: File
From: WMCRP, Inc.
File: Galway Elementary School Modernization (0608)
Re: Facilities Advisory Committee Meeting #3

Attending:

Jim Tokar – MCPS/DOC	240-314-1008	james.r.tokar@mcpsmd.org
Shahid Muhammad – Principal	301-595-2930	shahid_muhammad@mcpsmd.org
Mike Poness – WMCRP, Inc.	301-459-9500	mponess@wmcrapchitects.com
David R. Whaples – WMCRP, Inc.	301-459-9500	dwhaples@wmcrapchitects.com
Mike Shpur – MCPS/DOC	240-314-1014	michael_shpur@mcpsmd.org
Jason Reinke – V. Principal	301-595-2930	jason_r_reinke@mcpsmd.org
Kathie Lee – Media Specialist	301-595-2930	kathryn_lee@mcpsmd.org
Sue Brice – Teacher	301-595-2930	susan_j_brice@mcpsmd.org
Dave Ruckdoschel – PTA	301-586-0178	ruck@his.com
Gloria Diallo – Parent	301-572-4429	glodiallo@verizon.net
Jaret Seiberg – Parent	301-890-1348	jaretseiberg@yahoo.com
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Gina Lowe- PTA	301-890-4282	ginalowe@verizon.net
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Carol Schuhardt- Neighbor	301-572-5285	bschuhardt@juno.com
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Gregory Stevens – MCDHHS	240-777-4661	gregory.stevens2@montgomerycountymd.gov

1. Jim Tokar (MCPS) called the meeting to order and requested that everyone introduce themselves and sign-in.
2. The addition of a “Community Childcare Services Facility” was added to the Ed. Spec. between FAC meeting #2 and #3. Prior to this, the Ed. Spec. referenced this piece of the program in the “Introduction” on page 4 paragraph 4. It reads as follows – *The architect should show the location*

*for possible future installation of one daycare unit...*The revision to the Ed. Spec. calls for the following- 1) One Classroom =1,050sf. 2) One Office and food preparation area =200sf. 3) One children's toilet =30sf. 4) One indoor storage unit =60sf. 5) One outdoor storage unit =60sf. 6) One storage/program space =250sf.

3. The proposed location for the "Community Childcare Services Facility" is on the North side of the site. Adjacent to the existing Gym and easily accessible from the parent drop-off and parking area. The "Community Childcare Services Facility" is to be run by private provider that will lease the space from the county. That same provider may run a before and after care program in the school. Programs usually run from 6:00 AM to 6:30 PM. Greg Stevens from the Montgomery County Department of Health and Human Services (MCDHHS) responded to questions regarding the operations of the facility. The community expressed a feeling that there was a lack of communication about this addition to the building program. Greg Stevens will provide additional information regarding the planning and decisions to locate the facility at Wayside ES at the September 28th meeting.
4. David Whaples (WMCRP) reviewed the proposed site plan and described what areas are to remain and what areas will be changed. The only area of significant change from the last meeting was the insertion of the "Community Childcare Services Facility."
5. David Whaples (WMCRP) went over the changes made to the plan per the comments from FAC #2. Two telephone rooms were added at the West End of the building. The east facing rooms in the admin area were modified to allow for ease of construction. The childcare component was added and minor changes resulted in the Art, Music, and Dual Purpose Room. The Counselor Office was moved to a location closer to the Admin. area. It was suggested that the configuration of the Studio and Control room in the Media Center be studied.
6. Concern about down stream drainage and the underwater aquifers were raised. It was stated that old rock quarries and gravel pits are present in the area. The civil issues related to the site have not yet been studied. These issues are scheduled to be addressed more completely as the project progresses into the design development phase.
7. It is requested by adjacent home owners that landscape planting (screening) be continued along the South property line. The idea that a footpath should be provided to link the existing paths on the South and West sides of the property to provide access to the park to the North. It was requested that the landscape architect be present at the next meeting.
8. David Whaples (WMCRP) presented the proposed conceptual building elevations. The idea of retaining as much of the existing building shell as possible by introducing a system of ceramic tile to in-fill areas in the existing building that will require closing areas that currently have openings. This same tile would be used as accents in area of the new construction to allow the resulting project to read as a single design. The idea of knitting the old and the new building pieces together into one was show through photos of a similar project recently completed in an adjoining county. The idea of incorporating the schools colors into the tile pattern was discussed. The school color is blue. The issue of a school information sign was brought up. It was noted that the county does not

provide these types of signs and if the school or PTA has the resources, they could fund its purchase.

9. Jim Tokar (MCPS) directed the Architect to revise the site plan and elevations based on the meeting comments. The Architects will present the building elevations, a site plan, and building plans at the next meeting scheduled for September 27th at 4:00pm. Existing site and building plans will also be available for reference.

Please notify this office immediately of any errors or omissions.

DRW/drw

cc:

Jim Tokar – MCPS

Shahid Muhammad – Principal, Galway ES

Robin Adler – MCPS, DPCP Planner

All Participants