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PTA CALENDAR

2010	
August 26	Welcome Back Teacher Appreciation Breakfast
August 27	Open House
August 28	Back to School Family Picnic
September 13 – October 11	Fall Fundraiser – Lavenders
September 15 – 16	Back to School Night / PTA Meeting 7 PM
October 6	PTA Family Night - Chick-Fil-A
October 25 – 29	Scholastic Book Fair – Media Center
October 26 & 28	Family Reading Night
November 3	PTA Meeting / Parent Education Forum 7 PM
November 19	PTA Family Night – Fall Sock Hop 7 PM
December 10	PTA Family Night – Family Game Night 7 PM

2011	
January 21	PTA Family Night – Parents Night Out 6:30 PM
February 1	PTA Meeting / Parent Education Forum 7 PM
February 23	PTA Family Night – Laurel Skating Rink
March 25	PTA Family Night – Heritage Night 7 PM
March – TBD	Kindergarten Orientation
March – TBD	PTA Spring Fundraiser – Family Cookbooks
April – TBD	Staff Basketball Game
April 8	PTA Family Night – Bingo 7 PM
May 2 – 6	Staff Appreciation Week
May 4	PTA Meeting / Parent Education Forum 7 PM
May 27	PTA Family Night – Talent Show 7 PM
May TBD	Spring Concert / PTA Elections
May TBD	Science Night
May TBD	Field Day
June 10	PTA Family Night – Year End Sock Hop 7 PM
June TBD	5 th Grade Party / Graduation

All are welcome to attend, but you must be a member of the Galway PTA to vote on PTA issues.

Dates are subject to change so watch the Galway Chronicle, PTA Listserve, and other notices.

PTA CONTACTS

Officers			
President	Tracie Potts	202-365-3766	traciepotts1@verizon.net
Vice President	Julia Shawhan	301-572-2131	Julia@shawhans.us
Vice President	Sabrina Breedlove	301-890-7814	sabrinablurv@msn.com
Secretary	Troy Horsley	301-512-5699	Troy_a_horsley@mcpsmd.org
Recording Corresponding	Heather Jenkins	240-863-4132	Mrs_j@hotmail.com
Treasurer	Rena Surana-Nirula	240-447-9382	rsurana@bgmw.com
MCCPTA Delegates	Christopher Fernatt Princess Igwebuike	301-595-2930 240-246-5180	Christopher_p_fernatt@mcpsmd.org
Committees & Coordinators			
Book Fair	Julia Shawhan Heather Jenkins	301-572-2131 240-863-4132	Julia@shawhans.us Mrs_j@hotmail.com
Box Tops	Julia Shawhan	301-572-2131	Julia@shawhans.us
Bulk Supplies	Carol Walton-Grizzle	202-236-5787	cwalton@apa.org
Communication / Newsletter	Linda Hassan	301-204-0592	lhassan@comcast.net
Community Outreach	Lorraine Horsley Sylvia Lopez	301-512-5699 240-863-4094	Troy_a_horsley@mcpsmd.org Tidoublegger11@yahoo.com
Consortium Reps	Bernard Blanchet	301-256-8168	koukoucounouche@hotmail.com
Cultural Arts	Prince Havelly Jeff Aaron	301-943-9828 301-495-9717	reedhavelly@verizon.net driaaron@aol.com
Cultural Outreach	Vacant		
Enrichment	Susanna Diaz	301-910-8600	diazsusanna@verizon.net
Family Heritage Night	Ripple Luthra	301-408-0853	luthraripple@hotmail.com
Field Day	Terry Royal	301-586-0853	troyal@supremecourt.gov
FLES	Troy Horsley	301-512-5699	Troy_a_horsley@mcpsmd.org
Grocery Receipts	Debbie Marshall	301-572-6857	marshalld@nei.nih.gov
Grants	Rebecca Ledford	240-461-2967	Ria918@hotmail.com
Handbook / Directory	Yoon Stutte	240-506-2182	ystutte@hotmail.com
Health / Safety	Elizabeth Blanchet	301-256-8168	koukounouche@hotmail.com
Kindergarten Orientation	Sharon Ruckdeschel	301-586-0178	sharonruck@verizon.net
Lunchroom Helpers	Dave Ruckdeschel Nykia Burrell	301-586-0178 202-409-5720	ruck@his.com nykiaburrell1@sprint.blackberry.net
Membership	Sabrina Breedlove	301-890-7814	sabrinablurv@msn.com
NAACP	Nykia Burrell Theodore Nouny	202-409-5720 301-675-3474	nykiaburrell1@sprint.blackberry.net batoum@aol.com
Piano	Minh Dang	301-890-3265	Minhdang1@verizon.net
Room Parents	Ripple Luthra	301-408-0853	luthraripple@hotmail.com
Social Committee	Lorraine Johnson Ripple Luthra	301-648-9376 301-408-0853	Lorraine.jonson@verizon.net luthraripple@hotmail.com
Special Needs	Rudy Dockery	240-481-5125	Rudy.dockery@disa.mil
Spirit Wear	Rosalyn Murphy-Jenkins Charmaine Boswell	202-361-4674	Maine212@yahoo.com
Staff Appreciation	Yoon Stutte	240-506-2182	ystutte@hotmail.com
Volunteers	Terra Trabelsi	301-792-5475	info@forgenrug.com
Ways and Means (Fundraising)	Susanna Diaz	301-910-8600	diazsusanna@verizon.net
Website	Rena Suran-Nirula	240-447-9382	rsurana@bgmw.com
Welcome Committee	Carol Walton-Grizzle	202-336-5787	cwalton@apa.org
Yearbook	Leela Patnaik	301-890-2322	dtneatea@yahoo.com

SCHOOL CALENDAR FOR 2010 - 2011

2010		
August	30	First Day of School for Students
September	6	NO SCHOOL – Labor Day
	9	NO SCHOOL – Rosh Hashanah
	14	NO SCHOOL – Primary Election
October	1	Early Release Day – Planning and Grading
	15	NO SCHOOL – MSTA Convention
	29	1 st Marking Period Ends
November	1	NO SCHOOL – Professional Day for Teachers
	2	NO SCHOOL – General Election, Offices & Schools Closed
	11	Early Release Day – Parent Conferences
	12	Early Release Day – Parent Conferences
	24	Early Release Day – Day Before Thanksgiving
	25 – 26	NO SCHOOL – Thanksgiving
December	24	NO SCHOOL – Christmas
	27 – 30, 31	NO SCHOOL – Winter Break
2011		
January	17	NO SCHOOL – Martin L. King Jr. Day
	21	2 nd Marking Period Ends
	24	NO SCHOOL – Professional Day for Teachers
February	2	Report Cards Distributed
	21	NO SCHOOL – Presidents Day
March	4	Early Release Day – Grading/Planning
	30	3 rd Marking Period Ends
	31	NO SCHOOL – Professional Day for Teachers
April	7	Report Cards Distributed
	18 – 21	NO SCHOOL – Spring Break
	22, 25	NO SCHOOL – Easter
May	30	NO SCHOOL – Memorial Day
June	16	Last Day of School for Students
The school calendar is on the MCPS web page: http://www.montgomeryschoolsmd.org/info/calendars		
NOTE: Early Release dismissal is at 1:00 p.m. for Grades K-5. Morning Prekindergarten does have class on Early Release days and dismisses at 10:30 a.m. Afternoon Prekindergarten will be canceled.		
The following contingency plan will be implemented for make-up days should the school year be disrupted by weather emergencies:		
<ul style="list-style-type: none"> • If schools are closed 5 days, the school year will be extended by one day to June 17. • If schools are closed 6 days, the school year will be extended by two days to June 17 & 20. • If schools are closed for 7 days, the school year will be extended by three days to June 17, 20 & 21. • If schools are closed 8 days, the school year will be extended by four days to June 17, 20, 21 & 22. • If schools are closed 9 days, the school year will be extended by five days to June 17, 20, 21, 22 & 23. 		
Check the Northeast Consortium calendar for dates of a variety of activities and meetings at all of the Northeast Consortium schools. The calendar is on the MCPS web page www.montgomeryschoolsmd.org/schools/nec		
Dates are subject to change so watch the Galway Chronicle and other notices.		

**Galway Elementary School
Professional Staff
2010-2011**

Administration

- Ms. Yolanda Stanislaus,
Principal
- Mr. Jason R. Reinke,
Assistant Principal

School Counselor

- Ms. Tyosho K. Curtis-Dove

Staff Development

- Ms. Nichola Wallen

Pre-Kindergarten

- Ms. Patricia Trafton

Kindergarten

- Ms. Ashley Calvery ✍
- Ms. Kristen DeVan
- Ms. Dana Gannon
- Ms. Julie Harrison
- Ms. Hanneke Wilson
- Ms. Jane Yoo

Grade 1

- Ms. Charlene Douglas-Flynn
- Ms. Lucile Duvall
- Ms. Adina Karpoff
- Ms. Amanda O'Connor
- Ms. Cynthia Riddick
- Ms. Rachel Sullivan
- Ms. Franny Wooler ✍

Grade 2

- Ms. Barbara Bittner
- Ms. Elise Carter ✍
- Ms. Danielle Miller
- Mr. Stephen Morina
- Ms. Eunbyul Morstein
- Ms. Jessica Newman
- Mr. David Szybalski

Grade 3

- Ms. Toneka Ogburn ✍
- Ms. Karen Palmer
- Ms. Jeanine Regan
- Ms. LaTonia Smith
- Ms. Suzan Wynne

Grade 4

- Ms. Veronica Amaguana
- Ms. Chitisha Jackson
- Mr. Francis Lotz
- Ms. Leigh B. String ✍

Grade 5

- Mr. Christopher Fernatt ✍
- Mr. Joshua Stevens
- Ms. Erika Turner
- Mr. William Van Nort

Learning Center

- Ms. Jocelyn Watson, *Learning Center Coordinator* ✍
- Ms. Alina Yohn, *Kindergarten–Grade 1 Learning Center*
- Mr. Max Aaronson, *Grades 1-2 Learning Center*
- Ms. Alicia Nicholls, *Grades 2-3 Learning Center*
- Ms. Jenna Schultz, *Grades 4–5 Learning Center*
- Ms. Lisa Gaillard-Jones, *Grade 5 Learning Center*

Special Education Services

- Ms. Hala Fayyad,
Primary Resource/HSM
- Ms. Brianne Murphy,
Intermediate Resource/HSM
- Ms. Whitney Dellinger,
Intermediate Resource/HSM
- Ms. Jodi Johnson,
Speech Pathologist
- Ms. Jennifer Donahue-Meade,
Speech Pathologist
- Ms. Joe Robinson,
Speech Pathologist
- Ms. Rhonda Braden,
Occupational Therapist

ESOL Services

- Ms. Robin R. Green
- Ms. Cheryl J. Hutchinson
- Ms. Denise L. Rodriguez
- Ms. Ingrid Torres

Academic Support

- Ms. Karen Brown,
Reading Specialist
- Ms. Monica Fiegel
- Ms. Cathryn Herrfurth
- Ms. Mary Moore

Specialists

- Mr. Patrick Skellchock,
Physical Education
- Mr. Bertram MacColl,
Physical Education
- Ms. Ann Carlsen, Art
- Ms. Amanda Foust, Art
- Ms. Deborah McMullen, Music
- Ms. Rachel Kelly, Music
- Ms. Janese Sampson,
Instrumental Music
- Ms. Kathryn Lee,
Media Specialist ✍️

Main Office

- Ms. Debbie A. Hill,
Administrative Secretary
- Ms. Delia Campbell,
Attendance Secretary

Para educators

- Ms. Wendy Abramson
- Ms. Nakia Baldwin-Wells
- Ms. Carol Criswell
- Ms. Deborah Earnest
- Ms. Joanne Hamilton
- Ms. Linda Kaplan
- Ms. Marjorie Karoley
- Ms. Latasha Kelly
- Ms. Tasha Kelly
- Ms. Nancy Kinsey
- Ms. Maria Lopez
- Ms. Mala Myint
- Ms. Marian Nee
- Mr. Gilmour Stephens
- Ms. Vicky Studds
- Ms. Brittany Tull
- Ms. Diana White
- Ms. Josephine Youm

Instructional Data Assistant (IDA)

- Mr. Ronald L. Sellers

Media Assistant

- Ms. Chris F. Zimmerman

Lunch/Recess Aides

- Ms. Mary Silva
- Ms. Ingrid Yuen

Building Services

- Mr. Kevin P. Philbin, Manager
- Ms. Alicia Rodriguez, Assistant
Manager
- Mr. Charles E. Harris
- Mr. Domonique Harris
- Mr. Ian McCall
- Ms. Maria Robles
- Ms. Rosa Rodriguez
- Mr. Lee D. Stewart

Cafeteria

- Ms. Patty F. Johnson, Manager
- Ms. Vanessa C. Rios
- Ms. Georgia Kostolampros

Health Room

- Ms. Inez Ernst, Nurse
- Ms. Shelly Roop, Health
Technician

Contacting teachers using email

If you wish to communicate with your child's teacher via email, the email address convention is:

For staff with middle initials listed:

first name " _ " middle initial " _ " last name
"@mcpsmd.org"

For example, to contact Mr. Jason R. Reinke you would use Jason_R_Reinke@mcpsmd.org.

For staff without middle initials listed:

first name " _ " last name "@mcpsmd.org"

For example, to contact Ms. Yolanda Stanislaus you would use Yolanda_Stanislaus@mcpsmd.org

As always, feel free to call the school at 301-595-2930 to speak to any staff member.



K. Tucker

✍️ Denotes Team Leader / Team Representative

HOMWORK HOTLINE

Free Homework Help: (301) 279-3234
Tune in to Channel 33 for Homework Hotline Live!
You can also email your questions to
hhl@mcpsmd.org.

MCPS CALL CENTER

Monday-Friday 7:30am-5:30pm - (301) 309-6277
Need information about the Montgomery County
Public Schools? This is a one stop resource for
accurate and timely information about school
operations, programs, enrollment, tests and reports,
and other information about the school system.
Answers are available in English and Spanish.

MCPS QUICK NOTES

MCPS QuickNotes is a free, e-mail news service from
Montgomery County Public Schools. QuickNotes is
available in English, Chinese, French, Korean,
Spanish, and Vietnamese.

MCPS QuickNotes offers subscribers three options:

- A monthly e-mail newsletter featuring important news on topics such as MCPS-sponsored events, Board of Education highlights, testing and links to other publications and web sites of interest to parents and the community
- Emergency announcements about weather delays and closings
- Periodic updates on topics chosen by the subscriber

To subscribe, go to www.montgomeryschoolsmd.org and click on the button at the top left hand side of the page. Fill in your email address and select your preferences to complete the registration process.

SCHOOL HOURS

9:00 a.m.	Students In Building
9:15 a.m. - 3:30 p.m.	Grades K - 5
9:15 a.m. - 11:45 a.m.	Pre-Kindergarten (a.m. class)
1:00 p.m. - 3:30 p.m.	Pre-Kindergarten (p.m. class)
1:00 p.m.	Early Dismissal

LUNCH AND RECESS SCHEDULE

	<u>Lunch</u>	<u>Recess</u>
Grade 1	10:55 - 11:25	11:25 - 11:50
Grade 3	11:25 - 11:50	11:50 - 12:15
Grade 2	11:50 - 12:15	12:15 - 12:40
Kindergarten	12:25 - 12:50	12:50 - 1:15
Grade 4	12:50 - 1:15	1:15 - 1:40
Grade 5	1:15 - 1:40	1:40 - 2:05

Students MAY NOT bring toys or games from home to play with during lunch or recess.

Early Release Lunch Schedule

Grade 1	10:10 - 10:40
Grade 3	10:40 - 11:05
Grade 2	11:05 - 11:30
Kindergarten	11:30 - 11:55
Grade 1	11:55 - 12:20
Grade 5	12:20 - 12:45

Recess is NOT held on early release days.

CAFETERIA PRICES

Breakfast: \$1.30, Reduced price \$.00
Served from 8:50-9:15 a.m.
Lunch: \$2.50, Reduced price \$.40
This includes one-half pint of milk.
Milk a la carte: \$.60

FOREIGN LANGUAGE ASSISTANCE

All MCPS documents are now available in a variety of languages and parents may request copies from the Galway main office. To request a translator for any PTA meeting, conference or meeting with the teacher or school staff, simply ask the teacher for an interpreter (at least two weeks in advance) and they can fill out a request form.

Lan Nguyen is a Parent Community Coordinator. She contacts all Vietnamese parents and offers to be a liaison between the parents and the school. She can assist other parents as well. She can be reached at 301-230-0670 ext. 179 or email ngoclan_t_nguyen@mcpsmd.org.

TRANSPORTATION

It is important that parents know the bus route numbers so they can communicate with the bus depot. Below are the bus routes, animal name, and their numbers. Parents should verify actual stop times with the driver. The Bus Depot Manager is John P. Franco, his phone number is 301-879-1065, and our Cluster Supervisor is David C. Harmon who can be reached at 301-879-1061.

Bus Route Schedule 2010-2011

Lion - Route 6412

Brahms Ave and Brahms Terr
Schubert Dr and Piano Ln
Schubert Dr and Conductor Dr
*Route 6412 performs two runs

Ostrich – Route 6218

Beethoven Blvd and Memory Ln
Schubert Dr and Beethoven Blvd
Gershwin Ln and Rhapsody Ln

Tiger - Route 6224

Schubert Dr and Stravinsky Terr
Schubert Dr and Trebleclef Ln

Panda - Route 6225

Musgrove Rd and Summer Hill Dr
Musgrove Rd and Hawkshead Terr
Marlow Rd and Penny Ln
Marlow Rd and Marlow Pl

Penguin - Route: 6210

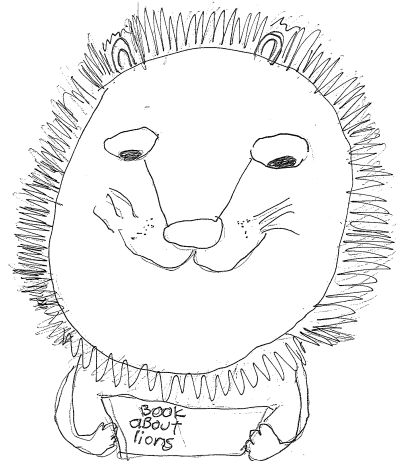
Fairland Rd from Briggs Chaney Rd to Musgrove Rd
Brahms Ave and Mozart Dr
Fairland Rd and Copeland Ct (DeeDee's Daycare)

Cougar – Route 6215

Castle Blvd at Windsor Ct (1st Entrance)

Anteater - Route 6403

Castle Blvd – Windsor Court Apartments (2nd Entrance)



O. Weaver

Hippo - Route 6402

Lemar St and Lemar Ct
Chapel View Dr and Craiglawn Rd
Calverton Blvd and Fallston Ave

Giraffe - Route 6407

11488 Cherry Hill Rd./Maryland Farm Apts.
Gracefield Rd. and Rumsfeld Terr.
Clover Patch Dr. and Sweet Clover Ct.

Shark - Route 6409

12001 Old Columbia Pike (Columbia Towers Apartments)
Plum Orchard St and Cherry Hill Rd

Rhino - Route 6412

Old Columbia Pike and Cliffondale Dr

Special Ed Buses - Below are the afternoon bus routes and animal names.

Alligator - Route 3862
Bat - Route 6831
Bear - Route 3803
Lizard - Route 6857
Puma - Route 6889
Seal - Route 6863

Bus schedules and routes are subject to change, so watch for special notices sent home from school.

ATTENDANCE POLICIES

Attendance

Maryland State law requires school attendance for school age children except for reasons such as sickness and death in the family. Absences because of babysitting other children or other kinds of neglect by parents are unlawful. In cases of sickness of more than 2 days, parents should contact the school regarding arrangements for homework or make-up assignments. In cases of taking children on vacations, teachers are not responsible for preparing or correcting work. Please call the office each morning when your child is absent and send a note to your child's teacher after each absence.

Absences

After a child is absent, a note stating the reason for absence should be sent to the school. This note is required by state law and is required for our attendance reports. Absence of children for convenience of parents or because of parental neglect is unlawful and is unfair to the child and the school. Irregular attendance is often a factor in children's lack of success in school. Additionally, instruction time cannot be made up. Sick children, however, should be kept home for the sake of both the sick child and the other children. The county provides home instruction for pupils who are expected to be absent for extended periods.

Arrival at School

Parents are urged to put your child on the school bus if at all possible. Arrival and dismissal at the Fairland Center will be very congested! Early arrival is discouraged. Parents are asked to drop students off outside. The students will line up with their peers and walk to their classrooms. This procedure addresses safety and security issues and cuts down on the classroom interruptions.

Parents should not drop off earlier than 8:50 a.m. Students who eat breakfast enter the building for breakfast at 8:50 a.m. Daycare vans pick-up daycare riders on the side parking lot facing Galway Drive. Car riders begin pick-up at 3:25 p.m. Parents who drive into the school facility should look for staff to direct them.

Students who ride the bus should be at their bus stop no more than 5 minutes before the assigned time for their stop. Students should stand within 150 feet of stops at scheduled intersections in a safe location away from traffic. **Parents are responsible for maintaining discipline and safety at bus stops.**

It is recommended that all elementary students be monitored by an adult.

Tardiness

Students arriving at school after 9:15 a.m. must be checked in at the office by their parent before going to class. If you know your child will be late, you may phone the school (301) 595-2930 to place your child's lunch order.

Changes to Dismissal

If you need to change the dismissal plans for your child, please write a note to inform the teacher and school of the changed plans and send it with your child in the morning. If you have to call to change your child's dismissal plan, you must call before 3:15 pm. Of course, you may come into school to sign your child out at your discretion. Please review dismissal plans with your child so he or she knows the plan.

Picking Up Students

When you want to pick up your child during the day (as for medical appointments), please send a note to the child's teacher to that effect. When you come to school, report to the main office to sign your child out. The office will have the child paged. Students will not be permitted to wait in the office, at doors, or outside for parents to arrive.

CLOSURE POLICIES

Emergency Plan

It is extremely important that parents make plans for emergency supervision of their children if no one is likely to be home should an all-day closing, delayed opening, or early closing occur. When schools are closed due to emergency conditions, all after-school activities at Galway ES are canceled.

Parent/Child Reunification Process

The school has a comprehensive plan for students and parents to be reunited in the event of an emergency/crisis. Be sure to bring your valid identification when picking up your child. The on-campus indoor reunification site is the All-Purpose Room, the outdoor reunification site is the basketball court on the side of the school. The off-campus reunification site is Paint Branch High School. Only those persons listed as emergency contacts will be permitted to pick up your child.

Delayed Openings and Early Closings

When snow, heat, or other emergency conditions delay school openings or make early closures necessary, announcements will be made on local radio and television stations. Information is also announced

on the **MCPS Cable TV Channel 33**. If schools are closed or delayed, the announcement is normally made no later than 6:00 a.m. (or the night before if possible). If schools are closing early, the announcements are made by 11:00 a.m. Please do not call the school. You may call **(301) 279-3673** for a recorded message. Delayed openings occur when the situation warrants permitting MCPS buses and those students who walk to school to have safer conditions for travel.

Services provided when schools delay opening:

- Regular buses run 2 hours later than the normally scheduled times
- Lunch is served (a light breakfast is served - cold cereal)
- Each school dismisses at their regular time unless otherwise announced
- For a 2-hour delay, AM Pre-Kindergarten class is canceled and PM Pre-Kindergarten is held as usual
- Field trips are canceled

Services provided for early release or dismissal are:

- All students in grades K-5 will be dismissed at 1:00 p.m.
- Morning Pre-Kindergarten does have class on Early Release days and is released at 10:30
- Breakfast and lunch are served
- Buses run afternoon routes in the same order as on a regular school day
- Field trips are canceled

MEDICAL POLICIES

Health and Accident Needs

The health room technician, volunteer or other school personnel administers first aid for minor injuries. When a serious injury occurs, parents are notified immediately and the rescue squad may be called.

All students should have on file in the office an emergency number. This number will be used should parents not be available when a child needs to be sent home due to illness. These numbers need to be updated as jobs change and neighbors or friends, whom you may have indicated as an emergency contact, move or go back to work. Please be sure to keep all contact numbers current.

Immunizations

The State requires that all students furnish proof of primary immunizations against Diphtheria, Tetanus, Poliomyelitis, measles [Rubeola and Rubella (German Measles)]. State law does not allow the school

principal (or other person in charge of a school) to knowingly admit or retain any pupil in school who has not provided this evidence in a manner approved by the local Deputy State Health Officer. Exceptions:

- 1) If a medical doctor states in writing that an immunization is contraindicated based on the case of the particular child, or
- 2) If there is a bona fide religious objection.

If you have any questions, the Immunization Question Line number is 240-777-1050.

Policy Concerning Use or Administration of Medication

We cannot administer medicine to your child unless you have a Montgomery County Public Schools form Authorization to Administer Prescribed Medication form 525-13 filled in by the parent and your physician. Children are not to take medicine on their own.

MEDICATION MUST BE CARRIED TO AND FROM SCHOOL BY THE PARENT/GUARDIAN. DO NOT SEND MEDICATION WITH YOUR CHILD. The first full day's dosage of any new prescription must be administered at home. Medication must be properly labeled by a pharmacist. Over the counter medication, e.g. Tylenol, must also be prescribed by a physician, and brought to the school by the parent or guardian in the original container with the dosage labeled by the manufacturer and the safety seal intact. These rules are Board of Education policy and are for the protection of your child. We appreciate your cooperation. If you have questions please contact the School Nurse. Forms may be obtained from the Galway ES office or by using the following link:
www.montgomeryschoolsmd.org/departments/forms/pdf/525-13.pdf

GRADING AND REPORTING

Report of Pupil Progress

Kindergarten

Student evaluations are based on evidence of attainment of the grade level expectations (in accordance with the objectives for the primary program) and reported through parent conferences and progress checklist. Kindergartners receive progress reports twice a year.

Grades 1 – Trending will not be used for standards-based grading and reporting during the 2010-2011 school year or thereafter. Student grades will be calculated based on the average of their assignment grades for a measurement topic. This change will not impact the instruction students receive or what is reported to parents on quarterly report cards.

Learning Skills

The term Learning Skills is used in MCPS to refer to those important actions students demonstrate that help or hinder learning. Teachers will observe students' effort, behavior, participation, and task completion throughout the grading period. Teachers will use Learning Skills rubrics as they talk with students about what they are doing that helps or hinders their learning and what they can do to improve or maintain their performance. Teachers will report their observations on the report card.

At the elementary level, Learning Skills will replace Work Study Skills on the report card. At the secondary level, two columns will appear on the report card in place of the single column for Work Study Habits.

In Grades 1 and 2, teachers will report two Learning Skills in two categories. Within *effort*, teachers will observe, give feedback, and report on a student's participation and task completion. Within *behavior*, teachers will observe, give feedback, and report on a student's cooperation and ability to follow rules and procedures.

In grades 3-5, teachers will report three Learning Skills in one category and two Learning Skills in a second category. Within *effort*, teachers will observe, give feedback, and report on a student's participation, use of feedback, and task completion. Within *behavior*, teachers will observe, give feedback, and report on a student's teamwork and ability to follow rules and procedures.

Report Card Dates

Report Card Dates	Grading Period Ends
November 11	October 29
February 2	January 21
April 7	March 30
June 23 (mailed)	June 16

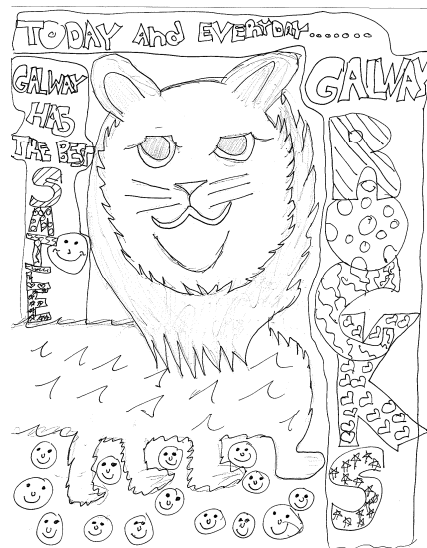
Parent-Teacher Conferences

It is extremely important that open lines of communication be maintained between home and school. The best method for communication is through parent-teacher conferences. At least one conference will be held during the first semester of school to discuss each student's academic progress. Conferences are encouraged and can be initiated by teachers, parents, or principal. The initial contact to discuss concerns or problems should be with the child's teacher.

HOMEWORK POLICY

1. Homework may be given to an individual, group, or whole class. Usually short-term homework is assigned daily. Long-term projects may be assigned, as the teacher deems necessary.
2. Homework may be assigned to:
 - a. Practice skills taught in class.
 - b. Assess student learning.
3. Homework does not require a student to learn new skills.
4. Homework assignments may be short or long term. For example: Short term - writes a sentence for each spelling word. Long term - prepare a report on the fishing industry in Maryland.
5. Teachers at each grade level will work with students to develop a system for keeping track of homework. The teacher on an individual basis will review homework, with the group involved, or with the class as a whole. The teacher will provide verbal and/or written feedback.
6. Homework assigned for practice will be reported in the Learning Skills part of the report card.
7. Teachers may grade homework that is assigned to assess student learning.

Students may not return to school to get homework or materials they have forgotten.



R. Solomon

DISCIPLINE

Galway Discipline Philosophy

We believe that the most important function of our school is learning. Our goal is to provide a fun, safe, and educational atmosphere at Galway Elementary School. Discipline will strengthen the positive behaviors of children to help them to grow socially and appropriately cope with life's experiences in the future.

The discipline policy supports learning and is a balance between the rights and responsibilities of students and to inform students, staff and parents/guardians of the expectations for behavior at school.

Respect is an important pillar of character that all Galway students should understand:

- * Respect For Oneself - Each person will avoid situations that could bring about physical and/or emotional harm to themselves.
- * Respect For The Rights Of Others - Each person will avoid situations that could bring about physical and/or emotional harm to others. Each person will show respect towards others in words and actions.
- * Respect For Property - Each person will use materials and property in a manner in which they were intended to be used.

The Galway Five School Rules Are:

Students will...

- * Respect others and their property.
- * Raise their hand to speak.
- * Be where they belong.
- * Follow directions and work quietly.
- * Line up and walk silently in the halls.

A complete version of the Galway Discipline Policy for the 2010-2011 year can be obtained using the following link:

www.montgomeryschoolsmd.org/schools/galwayes/policiesandprocedures.html

The Galway Discipline Plan was sent home at the very beginning of the school year to be reviewed by parents and students, signed and returned to school.

OTHER POLICIES

Parking and Picking Up Children

The driveway directly in front of the school is designated for bus traffic between 8:30-9:30am and 3:00-4:00pm. This driveway is to be used only by the

buses during loading and unloading times. If you are dropping your children off or picking them up, use the parent drop-off loop. If you need to enter the school for any reason, you **MUST** park your vehicle in one of the available parking spaces.

Visitors

Parents are welcome to visit in the school throughout the year. To provide for the safety of the students and to avoid disruption of instructional activities, all visitors must check in at the main office when they arrive. Classroom visits should be arranged in advance with the teachers. All visitors must wear visitor/volunteer badges.

Field Trips

Teachers will notify parents in advance of field trips. Letters will include destinations, times of departure and return, and cost. Parents must sign and return the permission slip. If finances are ever a problem, parents should send the principal a written request for assistance. MCPS policy states that parents may not act as volunteers if accompanied by younger siblings.

Lunches

Lunches come from the depot at Sherwood. Children must sign up for a lunch. If their names are not on the list, there will not be a lunch sent over for them and they will be given a peanut butter and jelly sandwich. If your children are coming to school late, please call the school before 9:30 a.m. to sign them up for lunch.

Telephone Calls

Students may not use the office telephone to make social appointments or to ask parents to bring books, homework, musical instruments, etc., to school.

School Parties

Each class may have two parties a year: Halloween and Valentine's Day.

Gifted and Talented Program

All Grade 2 students are screened for gifted and talented during the second semester of the school year. Grade 3-5 students who are new to MCPS or who have been recommended for re-screening (by parents and/or school staff) are screened during the first semester of each year. Students who are new to the school and those recommended for retesting in grades 3, 4, and 5 will be given permission slips for the parents to sign before the testing takes place.

Reading and Math instruction are differentiated within the home room classroom at all grade levels. Students are flexibly grouped for math and reading based on

their ability level, whether or not they are identified Gifted and Talented. Informal assessments are administered throughout the school year to determine the composition of the instructional groups. In grades 3-5 the instructional groups are assigned to different teachers for Math.

Special reading programs begin as early as kindergarten with the Junior Great Books inquiry-based language arts program. Reading enrichment is also provided in grades 2 through 5 through the William and Mary Language Arts Program for High Ability Learners.

Students who have been identified Gifted and Talented have access to Saturday programs offered by MCPS and Montgomery College as well as summer programs offered through many agencies.

Information on MCPS G/T programs is available via the MCPS web site www.montgomeryschoolsmd.org or by contacting the school - a brief summary of current programs (as of 9/07) is as follows:

G/T dates: (Please refer to MCPS website for the most up-to-date information)

Gifted and talented screening occurs at the student's school. The data gathered on each student is used to provide appropriate differentiated instruction. All students have an equal opportunity to be considered for identification regardless of special needs, linguistic, or cultural differences. Advocacy is a vital component of the professional decision making process. Acceleration within the classes and subjects is provided throughout the school year by each home school - specific options for your child can be discussed with your child's teacher(s) and principal.

Evening Information sessions for admission to the 4th-5th grade Highly Gifted Center(s), and Middle School Magnet Consortium programs are generally held in October-November of each year at central locations. Application Deadlines are typically in early December.

Information on testing and admissions to the Primary Magnet (grades 1-2) at Takoma Park Elementary School is generally available in early spring for current Kindergarten students.

SCHOOL ACTIVITIES

Safety Patrols - Mr. Fernatt

Galway Safety Patrols are composed of students from the fourth and fifth grades who are chosen on the

basis of responsibility, cooperation, and school needs. During the arrival and dismissal periods, the patrols guard selected street crossing points in the school area. They are not permitted to stop traffic but may allow the children to cross only when absolutely safe. Students who walk to school should be told to use only the crossing to which patrols have been assigned. Students are expected to use appropriate crossing and to obey the patrols.

School Chorus - Mrs. Deborah McMullen

School Chorus is an activity for fourth and fifth graders. They receive vocal and accompanying instrument instruction from the music teacher. The chorus performs at school assemblies and evening parent programs.

Art Club - Mrs. Carlsen

Art Club gives interested fourth and fifth graders an expanded art experience. Students work three dimensionally (clay and sculpture) and two dimensionally (painting and drawing). As always students learn how to solve problems and heighten their own aesthetic sense. Students must be responsible for their behavior and be good citizens.

Basketball - Ms. Kelly

Students will work on various basketball skills and drills to promote exercise and teamwork.

Drama - Ms. Ogburn

Girls on the Go - TBA

Instrumental Band - Ms. Janese Sampson

Instruction on playing instruments is given to fourth and fifth graders during school hours.

Math Help - Fifth grade teachers invite selected students for math assistance on Tuesday or Thursday.

Media - Ms. Lee

Music - Ms. McMullen

Homework Club - Ms. Bittner

Help for students in grades 2 on Tuesday and Thursdays after they have returned a permission slip.

Science Club - Mr. Lotz

Grades 4 & 5, hands-on learning of the world through the scientific method.

PTA SPONSORED ACTIVITIES

Cultural Arts Activities

The PTA sponsors a number of Cultural Arts Activities throughout the year. Assemblies are held during the student day. Parents are welcome to attend.

OPTIONAL ENRICHMENT PROGRAMS FOR INTERESTED STUDENTS

FLES - Spanish Program

The goals of this program are to focus on basic understanding and speaking of the foreign language with near native pronunciation. The learning process is based on visual and oral repetition. The classes are 60 minutes and are held once a week before or after the regular school day. The program runs from September/October through May. There is no homework involved, but attendance is important. Participation is for Kindergarten through fifth grade. For more information, visit the FLES website at www.fles.org.

Group Piano

Group piano is a non-profit, cooperative effort by PTA parents to provide piano instruction at minimum cost to students. It is a system where children are taught piano in groups of 10 or fewer. Classes are offered for one hour once a week to children in grades 2-6 who have access to a piano or keyboard at home.

Fundraising Ways You Can Help the PTA

Giant A+ BONUS BUCKS

Galway ES PTA can earn cash through Giant/Super G's A+ Bonus Bucks program. Fill out a Designation Card and drop it off at any Giant store, or log on to www.giantfood.com/aplus to designate your school choice on-line. Galway's code is 00876.

SAFEWAY eScrip

Safeway's Club Card for Education will also partner with Galway ES PTA to earn cash! Renew your commitment or sign up for the program! Visit www.escrip.com. Galway's Group ID is 6506558 and the group name is Galway Elementary School. All you need to do is sign up

and designate "Galway Elementary" as your school of choice (you can choose up to 3 schools) and when you shop at an eScrip merchant (like Safeway) they automatically contribute a portion of your purchases to the schools you designate. eScrips is a very easy fundraiser for Galway's PTA. We raise enough money to buy popsicles, lemonade, cups, and ice for Field Day!!!

Boxtops For Education

Save your boxtops! Each one earns the school 10¢ and our goal is to earn \$1,000 by March 2011. So don't forget to clip your Boxtop coupons from General Mills products and turn them in to your child's teacher.

Lavender's

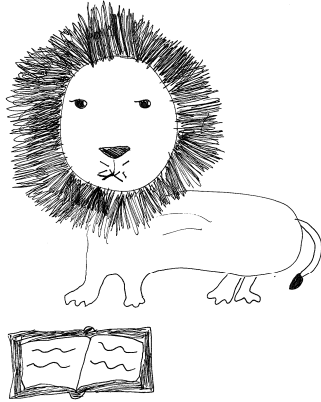
Lavender's is the Galway PTA's major fall fundraiser, raising money to help support the school all year long! Gifts, kitchenware, gift-wrap, and other items are sold through the catalog and through online sales. Galway PTA received 40-50% of the profits!

Volunteers Needed

The Galway PTA is always in need of parent volunteers. The following list explains the different committee responsibilities. Please read over the descriptions and if you would be willing to work on a committee, please contact the chairperson of that committee or the volunteer coordinator.

Remember to log your volunteer hours both at home and at school as the school benefits from the number of volunteer hours. The hours go towards an MCPS awards program and are noted in impact studies.

Book Fair - Schedules the book fair, room use and volunteer schedule. Distributes the book list and arranges the delivery time, unpacking of books, classroom viewing and selling times, filling of orders, packing and pick-up of the books with the help of volunteers.



A. Thompson

Box Tops - Handles promoting the program in school, collects and tabulates the box tops, and submits materials to General Mills.

Communications – Designs, publishes, and distributes PTA newsletter. Submits information to website. Creates, produces, and distributes forms and fliers for committees.

Community Outreach – Solicits member discounts, directory ads, and donations from local business' and community associations.

Consortium Representative - Represents Galway at the monthly Northeast Consortium meetings and reports information to and from the consortium.

Cultural Arts - Attends a yearly showcase and reviews the various programs available and schedules presentations of programs.

Cultural Outreach – Reaches out to Galway Families of varying cultures to inform them of PTA activities and help integrate them into the school community. Coordinates with ESOL staff to identify families. Maintains special welcome tables at Back to School Nights and Heritage Night. Arranges activities for each group. Prepares translated PTA materials and arranges translation services as needed.

Enrichment – Coordinates, advertises, and communicates with staff sponsors of PTA supported after school programs. Coordinates budget requests. Recruits volunteers for club activities.

Family Heritage Night - Helps with coordinating an evening activity celebrating the many cultures represented at Galway.

Field Day - Arranges for drinks and the necessary supplies. Coordinates volunteers that are needed to help during Field Days to serve drinks and assist with games.

FLES - Liaison for foreign language program. Organizes registration by sending out the flyer, receiving monies, and making sure payment is made to MCCPTA. Arranges schedule and room use.

Galway Web Page Coordinator - Maintains/updates the PTA website.

Grants – Seeks and pursues funding for PTA activities. Coordinates with Ways and Means and other committees as needed.

Grocery Receipts - Registers the school for the Giant, Safeway, and Target programs. Promotes the programs in the school. Compiles and submits information as required.

Handbook and Directory - Compiles information for the handbook, types and proofs directory, and arranges for printing and distribution.

Health and Safety - Coordinates volunteers for health room coverage when nurse or nurse technician is not available. Helps with the vision and hearing screening by moving children to and from screenings during the day. Addresses school safety issues.

Kindergarten Orientation - Coordinate activities and volunteers for kindergarten orientation held in early Spring for two days.

Lunch Room Helpers - Helps during lunch and recess to monitor the children in the cafeteria and the playground or in classes during indoor recess.

Membership - Prepare for PTA yearly membership including Parent/Staff membership letter and other information to be distributed. Collect dues and distribute PTA membership

cards. Preparation may start in the summer prior to the start of school and registration will be held during open house, back-to-school night, and any other appropriate times.

MCCPTA Delegate - Represents Galway at the monthly meetings of the Montgomery County Council of PTA's and reports information to and from the Galway PTA.

NAACP – Attend NAACP Parents Council meetings, share relevant information at PTA meetings and online. Keeps PTA officers informed of issues that require attention or action.

Newsletter - Helps to gather information, writes, formats, edits, copies, and distributes PTA newsletter.

Nominating - Responsible for preparation of nominating activities for election of the PTA Officers held towards the end of the school year.

Patrols - Works with responsible staff to order equipment needed by patrols such as raincoats, belts, and other items as needed.

Piano - Organizes registration. Receives monies for piano lessons and works with treasurer on piano budget and teacher payment. Arranges schedule and room use.

Room Parents – Helps recruit and maintain list for each class. Encourages parents to develop a phone / email list for each class. Keeps parents updated on PTA activities.

Social Committee - Produces the family night activities. Help is needed with registration, purchase of prizes and refreshments, sale of refreshments, set up, and clean up.

Special Needs - acts as a resource for parents and staff working with special needs children. The term "special needs" includes children in special education programs as well as children in general education that have Individual Education Plans (IEPs) or 504 Plans (accommodations for persons with disabilities). Also represents Galway at the MCCPTA Special Needs Committee

meetings and reports information to and from the Galway PTA.

Spirit Wear - Selects school spirit wear, distributes flyers, collects money, places order, and distributes spirit wear.

Staff Appreciation - Coordinates a welcome and end-of-year activity (e.g. luncheon) for school staff.

Volunteers - Distributes volunteer questionnaire to parents at beginning of school year. Collects and tabulates the information and distributes to PTA Board, Committees, and Coordinators, teachers, staff and students. Works with staff volunteer coordinator to total hours and submit to MCCPTA and the county.

Ways and Means - Coordinates the fund raising campaign to include Lavenders or other activities in an effort to acquire funds for the PTA operating budget.

Welcome – Assembles PTA welcome kits. Coordinates with office staff to identify new families before and during the school year. Distributes kits. Contacts new families by phone or in person to welcome new families. Explains benefits of PTA membership and volunteering.

Yearbook - Negotiates contract with the company that will produce the yearbook, markets the yearbook at school, and arranges for pictures. Takes yearbook orders and distributes yearbooks when they arrive. Additional volunteers are needed to take pictures during school events to ensure all grades and events are covered.



J. Kucera